

Huntsville Housing Authority

200 Washington Street Huntsville, AL 35801 Phone 256-539-0774 Fax 256-539-5982



HOUSING QUALITY STANDARDS (HQS) REPAIR SELF-CERTIFICATION

Please note: This form can only be used to certify that HQS deficiencies listed on the HQS Notice have been corrected. Both the Owner/Property Manager and the Participant/Tenant must use this form to certify in writing that the repairs have been completed prior to the deadline date indicated on the HQS Notice.

Inspection Date	<input type="text"/>	Re-Inspection Due Date	<input type="text"/>
Name of Owner	<input type="text"/>	Name of Tenant	<input type="text"/>
Owner Address	<input type="text"/>	Unit Address	<input type="text"/>
City	<input type="text"/>	State	<input type="text"/>
	Zip	<input type="text"/>	<input type="text"/>

The above-referenced unit failed an HQS inspection and is not in compliance with the Huntsville Housing Authority Housing Choice Voucher Program (HCVP) requirements. After the repairs have been completed in a satisfactory manner, the landlord and the tenant must sign this form to certify the satisfactory completion of repairs. This form must be received prior to the deadline date indicated on the attached HQS Notice to avoid further action. The form may be mailed, hand delivered, faxed, or scanned to the address above or email directly to the HHA Inspection Department at inspections@huntsvillehousing.org.

If repairs have not been completed by the deadline date and a signed HQS Repair Self-Certification is not returned to the inspector, then the unit will be considered failed. The Housing Assistance Payments (HAP) will be abated on the first of the following month, the expiration of HHA specified correction period (including any extensions).

The signatures below certify that the required repair(s) have been completed and the unit is now in compliance with HHA HQS. It is further understood that if at any time after the execution of the certification it is determined that the repairs were not completed in a satisfactory manner, all Housing Assistance Payments (HAP) made since the due date for repairs will be abated and payments already made to the landlord will be recouped by HHA.

Landlords must have a history of HQS compliance through HHA to qualify for use of this Repair Self-Certification. HHA may verify the completeness of all repairs by a "Special Inspection" within 30 days of the due date for the repairs.

Our signatures below certify that we have read, understood, and agree to the terms of this form, that all repairs have been made and that the unit listed above does comply with the HQS requirements of HHA.

We understand that making false statements, committing fraud, misrepresentation or providing false information of any kind may be grounds for termination of participation for both the Participant/Tenant and Owner/Property Manager. We further understand that making false statements, committing fraud, misrepresentation or providing false information is punishable under state and federal law.

Signature of Owner/Property Manager Date

Signature of Participant/ Tenant Date